INSTRUCTIONS FOR FILLING THE APPLICATION FORM

The online application must be completed **between January 21st 2020, 3.00 pm and March 7th 2020, by 11.59 pm - local time (GMT+1),** at: **https://apply.unipd.it.**

If you are not registered, you will have to start by clicking the **Become an applicant** button**.** At the end of the registration procedure you will receive an access code (it is highly recommended to save it) and will have to verify your e-mail address.

If you have already submitted an application to a Second Cycle Degree course at the University of Padova before January 21st, you will receive an e-mail with the instructions on how to apply to our Call.

BEFORE STARTING THE ONLINE APPLICATION, please prepare the attachments that must be uploaded:
1. a copy of your **passport** (or identity card, only for EU nationals);
2. a certified copy (on headed paper, signed and stamped by the awarding Institution) of your academic **transcript of records in English** with the indication of ECTS credits or the indication of the grading scale used by the Institution, if ECTS grading is not available. The transcript may be replaced by the *Diploma Supplement*, if available;
3. a copy of your first level University Diploma (**Bachelor degree**). If you haven't obtained a Bachelor degree yet you'll have to attach an official letter of the Home Institution, stating that you are registered as a Bachelor student and that you will earn your Bachelor degree **before July 31st 2020** (the expected date of graduation would be appreciated);
4. Curriculum Vitae in English (a template can be downloaded here); please, indicate a valid **Skype address** in the CV;
5. a **cover letter**, summarizing your main interests and experiences in the specific field of study, together with the main reasons of your application to join the Galilean School.

TO APPLY
Sign in at https://apply.unipd.it
After logging, you'll be able to prepare your application to both the Second Cycle Degree Courses at the University of Padova and the Call for international students at the Galilean School, by filling all the required fields and uploading the required documents. Once all steps have been completed, click "submit" to finalize your application.

After the deadline of **March 7th 2020, 11.59 pm - local time (GMT+1),** the application form will be disabled; incomplete submissions will be rejected automatically. Services might be subject to temporary suspensions for technical updates. Problems related to the online application can be reported by email (international.admission@unipd.it) or by phone to the University's Call Centre from Monday to Friday (9 am through 5 pm – Italy time zone) +39-0498273131.

ATTN.: by the same deadline of **March 7th 2020**, **two experienced scientists/mentors who know the applicant must send a reference letter**. A few general suggestions for the letter can be downloaded here. **The referee** must write the letter on headed paper of his Institution, he must sign the letter and he must send it **personally**, as a pdf file, to the e-mail address *galilean.school@unipd.it* , specifying "Reference Letter (Name, Surname and date of birth of the applicant)" in the e-mail subject. **The reference letters won't be considered if sent by the applicant instead of the referees.**